

Annex 3-Report on the Aging of Cash Advances

**Schedule of Advances to Officers and Employees
As of November 26, 2013**

(PRIOR YEARS)

Agency Name: **Cagayan State University**
Agency Code: B4593

Book Title:
Account Title: **Advances to Officers and Employees**
Account Code: **148**

Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks	
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year		
Advances for Travel and Special Projects Purposes											
A. ANDREWS CAMPUS											
Fund 101											
1. Local Travel											
ACHANZAR, MARIDITH	2/13/2009	TEV to Laguna on Feb. 15-18, 2009	971955	2/13/2009	329.50					329.50	Resigned - no clearance
ADSUARA, LINDA	12/14/2004	Traveling Expenses	2765855	12/14/2004	453.83						Paid per OR#8299209 dated 01/24/13
ADSUARA, LINDA	6/8/2010	TEV to Manila on June 9-12, 2010	5125059	6/8/2010	4,770.00						Paid per OR#8299221 dated 01/31/2013
AGLUGUB, NEO	4/12/2012	TEV to Dagupan City on April 16-20, 2012	6936203	4/12/2012	240.00						Paid per OR#8299204 dated 01/14/2013
ALLAYBAN, ARIEL					51.01						Paid per OR#8299638 dated 11/22/2013
ANDRES, MARVIN	9/1/2003	Traveling Expenses		9/1/2003	1,026.00					1,026.00	Resigned - no clearance
ANTONIO, AVELINA	5/2/2012	TEV to Benguet on May 20-26, 2012	7250744	5/2/2012	400.00						Paid per OR#8299206 dated 01/17/2013
APALISOC, WINSTON	4/12/2012	TEV to Dagupan City on April 16-20, 2012	6936202	4/12/2012	1,227.00						Paid per OR#8299222 dated 01/30/2013
APALISOC, WINSTON	5/18/2012	TEV to Manila on May 20-21, 2012	7250939	5/18/2012	400.00						Paid per OR#8299222 dated 01/30/2013
ARAGON, MARYJANE	6/23/2005	TEV to Manila on June 23-26, 2005	2926161	6/23/2005	143.00					143.00	Resigned - no clearance
ARAGON, MARYJANE	1/9/2006	TEV to Manila on Jan 10-11, 2006	3160342	1/9/2006	706.00					706.00	Resigned - no clearance
ARAGON, MARYJANE	11/30/2005	TEV to Manila on Dec. 1-2, 2005	3159833	11/30/2005	311.00					311.00	Resigned - no clearance
ARAGON, MARYJANE	1/18/2006	Honorarium, meals and snacks during Annual Inter Campus competition	3160393	1/18/2006	11,350.00					11,350.00	Resigned - no clearance
ARESTA, FE	4/2/2009	TEV to Ilo-Ilo City on April 22-24, 2009	5569665	4/2/2009	13,369.00					13,369.00	Retired - no clearance
BABARAN, CELIAFLOR	10/10/2012	TEV to Manila on Oct. 11-13, 2012	7252073	10/10/2012	480.00						Paid per OR#8299223 dated 01/30/2013
BABARAN, CELIAFLOR	10/10/2012	Gasoline in goin to Manila on Oct. 11-13, 2012	7252087	10/10/2012	248.07						Paid per OR#8299223 dated 01/30/2013
BALISI, EDVERLYNNE	3/17/2010	TEV Mla. March 23-24, 2010	5117363	3/17/2010	4,850.00					4,850.00	Resigned - no clearance
BALISI, EDVERLYNNE	5/5/2010	TEV Mla. May 6-7, 2010	5124943	5/5/2010	4,450.00					4,450.00	Resigned - no clearance
BALISI, EDVERLYNNE	5/18/2011	TEV to Boracay on May 17-21, 2011	5571485	5/18/2011	800.00					800.00	Resigned - no clearance
BALTAZAR, FLORANTE	7/1/2002	Traveling Expenses		7/1/2002	2,960.00					2,960.00	Resigned - no clearance
BAS-ONG, JOSEPHINE	12/3/2012	TEV to Nueva Ecija on Dec. 4-6, 2012	7252325	12/3/2012	3,600.00						Liquidated 10-03-2013
CADORNA, ALEXANDER	6/30/2008	TEV to Laguna on June 30-July 4, 2008	4873267	6/30/2008	42.82						Paid per OR#8299242 dated 02/20/2013
CALDEZ, AURELIO	2/3/2009	TEV	49019	2/3/2009	1,984.00					1,984.00	With Authority to deduct
CANAY, PANFILO	11/21/2011	TEV Palawan on Nov. 25-27, 2011	6935207	11/21/2011	2,171.00						Paid per OR#8299235 dated 02/28/2013
CANAY, PANFILO	10/13/2011	TEV Manila on Oct. 17-19, 2011	6934943	10/13/2011	1,400.00						Paid per OR#8299235 dated 02/08/2013
CANCERAN, DENNIS B	2/16/2007	TEV to Subic on Feb. 20-24, 2007	3706124	2/16/2007	2,080.00					2,080.00	Resigned - no clearance
CAPILI, JULIUS	5/8/2012	TEV to Lingayen on May 16-19, 2012	7250787	5/8/2012	480.00						Paid per OR#8299211 dated 01/24/2013
CARAG, HONORATO	9/28/2012	TEV in going to Subic, Pampanga and Manila on Sept. 30-Oct. 5, 2012.	7251933	9/28/2012	149.00						Paid per OR#8299247 dated 03/01/2013
CARAG, TAZE GUNDRAN	2/17/2006	TEV to Kalibo, Aklan on Feb. 20-25, 2006	1458174	2/17/2006	4,620.00					4,620.00	Resigned - clearance
CARONAN, LEONCIO	9/15/2010	TEV to Manila Sept 15-17, 2010	6347788	9/15/2010	1,760.00						Liquidated Feb., 2013

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Book Title:

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Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
CAUILAN, ANA MARIE	12/3/2012	TEV to Nueva Ecija on Dec. 4-6, 2012	7252327	12/3/2012	3,600.00					Liquidated 10-18, 2013
CAUILAN, MARIDEN	5/10/2012	TEV to Manila on May 15, 2012	7250844	5/10/2012	211.00					Paid per OR#8299212 dated 01/25/2013
CAUILAN, MARIDEN	10/8/2012	TEV to Manila on Oct. 12, 2012	7252086	10/8/2012	220.00					Paid per OR#8299212 dated 01/25/2013
CAUILAN, NELIA	1/7/2004	Meals and gasoline for search committee on Jan 13, 2004		1/7/2004	6,593.00					Paid per OR#8299309 dated 05/03/2013
CAUILAN, NELIA	10/18/2006	TEV to Manila on Oct. 17-18, 2006	3705419	10/18/2006	2,874.00					Liquidated 11-18-2013
CAUILAN, NELIA	3/17/2010	TEV to Manila on March 23-27, 2012	5906730	3/17/2010	8,470.00				8,470.00	With Authority to deduct
CAUILAN, NELIA	3/15/2007	TEV Manila on March 16-18, 20107	3706339	3/15/2007	250.00					Paid per OR#8299618 dated 10/18/2013
COBALLES, ROXANNE A	11/13/2000	Traveling Expenses		11/13/2000	4,240.00				4,240.00	Resigned - no clearance
DALIUAG, RAMIL					521.83					Paid per OR#8299628 dated 10/30/2013
DEODATO, MANILYN	9/13/2006		2926931	9/13/2006	2,500.00				2,500.00	Resigned - no clearance
DIMALANTA, DIOSDADO	Sep-06	TEV to Manila on Sept. 12, 2006		Sep-06	4,240.00				4,240.00	Resigned - no clearance
DIMALANTA, DIOSDADO		Traveling Expenses			112.00					Paid per OR#8299246 dated 02/27/2013
DIMALANTA, DIOSDADO	11/12/2004	Traveling Expenses	2494071	11/12/2004	70.00					Paid per OR#8299246 dated 02/27/2013
DIMALANTA, DIOSDADO	2/16/2005	TEV to Manila on Feb. 17-20, 2005	2492475	2/16/2005	35.00					Paid per OR#8299246 dated 02/27/2013
DIMALANTA, DIOSDADO	5/18/2005	TEV to Manila on May 21-22, 2005	2925790	5/18/2005	103.00					Paid per OR#8299246 dated 02/27/2013
DIMALANTA, DIOSDADO	10/6/2005	Registration fee on Oct. 6, 2005	3159208	10/6/2005	4,800.00				4,800.00	Resigned - no clearance
DIMALANTA, DIOSDADO	11/17/2005	TEV to Manila on Nov. 21-30, 2005	3159749	11/17/2005	2,480.00				2,480.00	Resigned - no clearance
DIMALANTA, DIOSDADO	5/10/2006	TEV to Sanchez Mira and MMSU, Ilocos Norte on May 11-13, 2006	3161323	5/10/2006	14,080.00				14,080.00	Resigned - no clearance
DIMALANTA, DIOSDADO	May-06	TEV to Manila May 21-23, 2006		May-06	3,800.00				3,800.00	Resigned - no clearance
DIMALANTA, DIOSDADO	5/18/2006	TEV to Manila May 25-27, 2006	3161415	5/18/2006	3,500.00				3,500.00	Resigned - no clearance
DOMINADOR, RAQUEL		Traveling Expenses			4,500.00				4,500.00	Resigned - no clearance
Domingo, Jimmy		(Forwarded Balance - Apari Book)			5,490.00				5,490.00	Resigned - no clearance
DONATO, FRANKLIN REY	2/6/2012	TEV to Manila on Feb. 6-9, 2012	6935762	2/6/2012	500.00					Paid per OR#8299310 dated 05/03/2013
ESTAL, EMMA A	11/1/2002	Traveling Expenses		11/1/2002	238.00				238.00	Resigned - no clearance
FERRER, FRED	7/1/2003	Traveling Expenses		7/1/2003	3,463.93				3,463.93	COA Auditor
FUENTES, FRED G	7/24/2009	TEV to Claveria on July 26-29, 2009	5570743	7/24/2009	3,120.00				3,120.00	COA Auditor
FUENTES, FRED G	11/26/2009	Conference fee	5905456	11/26/2009	300.00				300.00	COA Auditor
GARAN, LINA	3/15/2007	TEV to Manila on March 16-18, 20107	3706340	3/15/2007	300.00					Paid per OR#8299241 dated 02/20/2013
GARAN, LINA	5/10/2006	Traveling Expenses		5/10/2006	2,500.00					Paid per OR#8299244 dated 02/22/2013
GARAN, LINA	6/7/2006	Traveling Expenses		6/7/2006	1,680.00					Paid per OR#8299244 dated 02/22/2013
GARAN, LINA	4/24/2006	Food and rent expense for the curriculum review		4/24/2006	99.56					Paid per OR#8299244 dated 02/22/2013
GARMA, FERDINAND	11/12/2004	Traveling Expenses	2494071	11/12/2004	700.00					Paid per OR#8299240 dated 02/11/2013
GASPAR, SAMUEL	9/5/2011	TEV to Cebu Sept. 12-17, 2011	6934613	9/5/2011	500.00					Paid per OR#8299220 dated 01/30/2013
GERARDO, JEHAN	9/6/2004	TEV to Davao City on Sept. 9-10, 2004	2493338	9/6/2004	500.00					Paid per OR#8299234 dated 02/06/2013

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			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
GISMUNDO, ELMA	5/2/2012	TEV to Benguet on May 20-26, 2012	7250743	5/2/2012	400.00					Paid per OR#8299230 dated 01/31/2013
GUMABAY, RHEA VLANCE	8/12/2009	TEV to Davao City on Sept. 10-11, 2009	5570916	8/12/2009	1,327.00				1,327.00	Resigned - no clearance
GUZMAN, JOSE	9/1/2011	TEV to Manila on Sept. 4-7, 2011	6934567	9/1/2011	740.00					Paid per OR#8299643 dated 11/25/2013
GUZMAN, JOSE	4/17/2012	TEV to Palawan on April 23-29, 2012	7250622	4/17/2012	248.00					Paid per OR#8299643 dated 11/25/2013
GUZMAN, JUNEL	10/31/2012	TEV to Legazpi City on nov. 7-9, 2012	7252166	10/31/2012	13,400.00					Liquidated 2013
GUZMAN, MONALIZA	10/8/2012	TEV to Manila on Oct. 10-12, 2012	7252072	10/8/2012	1,600.00					Paid per OR#8299228 dated 01/30/2013
GUZMAN, VISITACION A	9/28/2001	Traveling Expenses		9/28/2001	6,434.00				6,434.00	Resigned - no clearance
GUZMAN, VISITACION A	8/22/2001	Traveling Expenses		8/22/2001	350.00				350.00	Resigned - no clearance
LACERONA, JOEFFREY	2/5/2007	TEV of Engineering Students in going to Manila on Feb. 5-8, 2007	3706026	2/5/2007	28,960.00				28,960.00	Resigned - no clearance
LAGAZO, CAROLYNE X	4/5/2007	TEV to DMMSU, La Union	76271	4/5/2007	3,574.00				3,574.00	Resigned - no clearance
LAPPAY, DOMINGO A	9/25/2001	Traveling expenses to campuses		9/25/2001	825.00				825.00	Resigned - no clearance
LASAM, CARMELO A	11/1/2003	Traveling Expenses		11/1/2003	6,351.00				6,351.00	Resigned - no clearance
LASAM, OLIVIA	10/8/2012	TEV to Manila on Oct. 10-12, 2012	7252074	10/8/2012	1,600.00					Paid per OR#8299207 dated 01/23/2013
Lopez, Shirley		(Forwarded Balance - Aparri Book)			85.00					Paid per OR#8299648 dated 10/30/2013
LAYUGAN, EUNICE	5/2/2012	TEV to Benguet on May 20-26, 2012	7250745	5/2/2012	5,860.00					Paid per OR#8299614 10-18-2013
LUYUN, LOURDES	11/29/2009	TEV to Manila Dec. 1-3, 2009	6935266	11/29/2009	2,750.00					Paid per OR#8299202 dated 01/11/2013
MADARANG, BERNARD	10/18/2001	Traveling Expenses		10/18/2001	430.00					Paid per OR#8299226 dated 01/30/J115
MAGGAY, JOCELYN	5/3/2011	TEV to Boracay on May 17-21, 2011	5571483	5/3/2011	800.00					Paid per OR#8299219 dated 01/30/2013
MALLARI, MA. VISITACION	4/8/2011	TEV to Bacolod City on April 13-15, 2011	5571382	4/8/2011	1,418.00					Liquidated 2013
MARALLAG, ERNESTO					2,520.00					Liquidated 2013/Adjustment
MARCOS, KAREN	5/10/2011	TEV to Davao City on May 10-14, 2011	5571597	5/10/2011	536.00					Paid per OR#8299203 dated 01/14/2013
MASAYUKI, HIGUCHI A	1/24/2005	TEV to Manila	2924501	1/24/2005	9,025.57				9,025.57	Resigned - no clearance
MIGUEL, CHARLYN	5/5/2011	TEV to Manila on May 18-20, 2011	5571536	5/5/2011	300.00					Paid per OR#8299200 dated 01/11/2013
MIGUEL, RACHEL	5/3/2011	TEV to Manila on May 5-7, 2011	5571516	5/3/2011	100.00					Paid per OR#8299215 dated 01/25/2013
MONTILLA, RAMONSITO A	3/3/2006	Traveling Expenses	3160965	3/3/2006	1,043.00				1,043.00	Resigned - no clearance
PAAT, FEBEMARL	7/10/2006	Expenses during the World Population Day	3704766	7/10/2006	4,900.00					Paid per OR#829636 dated 11/21/2013
PAAT, FEBEMARL		Traveling Expenses			40.75					Paid per OR#829636 dated 11/21/2013
PAGULAYAN, EDITHA S	11/13/2007	TEV to Manila on Nov. 28-29, 2007	4351342	11/13/2007	1,130.00					Paid per OR#8299231 dated 01/31/2013
PAGULAYAN, EDITHA S	7/24/2012	TEV to Manila on July 25, 2012	7251443	7/24/2012	1,380.00					Liquidated 2013
PASCUAL, MARIDAE	5/10/2011	TEV to Davao City on May 10-14, 2011	5571596	5/10/2011	536.00					Paid per OR#8299229 dated 01/31/2013
PAULINO, TIMOTEO		Traveling Expenses			285.00					Paid per OR#8299248 dated 03/01/2013
PAULINO, TIMOTEO	12/6/2004	TEV to Bulacan on Dec. 8-10, 2004		12/6/2004	300.00					Paid per OR#8299248 dated 03/01/2013
PAULINO, TIMOTEO	9/6/2007	Gasoline in going to Manila on Sept. 7-10, 2007		9/6/2007	25.88					Paid per OR#8299248 dated 03/01/2013
PAULINO, TIMOTEO	11/4/2008	Gasoline in going to Manila on Nov. 4-7, 2008	4874127	11/4/2008	41.00					Paid per OR#8299248 dated 03/01/2013

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Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
PAULINO, TIMOTEO	9/6/2007	TEV to Manila on Sept. 7-10, 2007	4350664	9/6/2007	400.00					Paid per OR#8299248 dated 03/01/2013
PAULINO, TIMOTEO	6/3/2008	TEV to Manila, Laguna & Baguio city on June 4-7, 2008	4873025	6/3/2008	2,000.00					Liquidated 2013
PAULINO, TIMOTEO	4/15/2010	TEV to CLSU on April 16-17, 2010	5906957	4/15/2010	2,400.00					Liquidated 2013
PAULINO, TIMOTEO	1/26/2012	Gasoline in going to Manila on Jan. 26-29, 2012	6935641	1/26/2012	3.00					Paid per OR#829628 dated 10/30/2013
PAULINO, TIMOTEO	1/31/2012	Gasoline in going to Manila on Jan. 11-15, 2012	6935530	1/31/2012	2,695.43					Paid per OR#829628 dated 10/30/2013
QUINES, ZALDY	2/5/2008	TEV to Santiago City on Feb. 7-8, 2008	4352107	2/5/2008	720.00					Paid per OR#8299237 dated 02/11/2013
RAMBOANGA, ESTER	12/9/2005	Traveling Expenses	2494295	12/9/2005	574.00					Paid per OR#8299225 dated 01/30/2013
RAMIREZ, ALEX B.	1/13/2011	TEV to Manila on Jan. 13-15, 2011	6348513	1/13/2011	270.00					Paid per OR#8299245 dated 02/26/2013
ROC, JOYCEE	4/23/2010	TEV to Manila on May 4-8, 2010	5907035	4/23/2010	8,080.00					Paid per OR#8299233 dated 02/05/2013
RUIZ, GILMOUR A	2/14/2005	TEV to UPLB during the Nat'l Convention & Quiz Bee on Feb. 15-16, 2005	2924737	2/14/2005	24.50					Paid per OR#8299645 dated 11/25/2013
RUMPON, ROGER	2/24/2005	Traveling Expenses	2924866	2/24/2005	1,600.00					Paid per OR#8299214 dated 01/25/2013
RUMPON, ROGER	Dec-05	Traveling Expenses	3159890	Dec-05	2,170.00					Paid per OR#8299214 dated 01/25/2013
RUMPON, ROGER	9/20/2007	TEV to Manila on Sept. 24-27, 2007	4350778	9/20/2007	1,440.00					Paid per OR#8299227 dated 01/30/2013
SABATIN, DORINA	11/21/2011	TEV to Manila on Nov. 30-Dec. 3, 2011	6935208	11/21/2011	1,800.00					Paid per OR#8299201 dated 01/11/2013
SALABOAN, ELADIA	2/21/2006	Festival on mushroom on Feb. 23-24, 2006		2/21/2006	448.00					Paid per OR#8299243 dated 02/21/2013
SALABOAN, ELADIA	6/7/2005	Traveling Expenses		6/7/2005	124.00					Paid per OR#8299243 dated 02/21/2013
SALABOAN, ELADIA	3/3/2008	TEV to La Union on March 4-8, 2008	4352325	3/3/2008	659.00					Paid per OR#8299243 dated 02/21/2013
SALABOAN, ELADIA	9/18/2006	Materials needed for Mushroom Project	3705233	9/18/2006	4,000.00					Liquidated Feb., 2013
SAMONTE, ALLAN	5/9/2006	TEV to Manila on May 15, 2009	3161312	5/9/2006	368.00				368.00	Resigned - no clearance
SANTOS, MARITES MONICA		Traveling Expenses			3,570.00				3,570.00	Resigned - no clearance
SARDENG, JOSEPH A		Traveling Expenses			981.00				981.00	Resigned - no clearance
SIMON, DALMACIO	11/26/2008	Gasoline in going to Baguio City on Nov. 26-Dec. 1, 2008	4874365	11/26/2008	4,010.00					Liquidated 2013
SIMON, DALMACIO	4/28/2009	TEV to Manila and Antipolo city on May 3-7, 2009	5569830	4/28/2009	3,280.00					Liquidated 2013
SIMON, DALMACIO	1/28/2010	Gasoline in going to Manila on Jan. 28-31, 2010	5906118	1/28/2010	5,598.97					Liquidated 2013
SIMON, DALMACIO	8/11/2009	Gasoline in going to Manila on Aug. 19-22, 2009	5570978	8/11/2009	512.00					Paid per OR#8299239 dated 02/18/2013
SIMON, DALMACIO	1/16/2009	Gasoline in going to Manila on Jan. 13-16, 2009	971618	1/16/2009	611.00					Paid per OR#8299239 dated 02/18/2013
SIMON, DALMACIO	2/18/2009	TEV in going to Manila on Feb. 18-20, 2009	971987	2/18/2009	378.00					Paid per OR#8299239 dated 02/18/2013
SIMON, DALMACIO	3/20/2009	Gasoline in going to Manila on March 20-23, 2009	5569602	3/20/2009	531.00					Paid per OR#8299239 dated 02/18/2013
SIMON, DALMACIO	8/17/2012	Gasoline in going to Manila on Aug. 22-24, 2012.	7251659	8/17/2012	386.00					Paid per OR#8299239 dated 02/18/2013
SIRIBAN, GILBERT A		Traveling Expenses			7,000.00				7,000.00	Resigned - no clearance
SORIANO, MELITON	11/28/2007	Traveling Expenses	303302	11/28/2007	8,907.50				8,907.50	Resigned - no clearance
SORIANO, MELITON	2/22/2008	TEV to Ilo-Ilo on Feb. 26-29, 2008	4352250	2/22/2008	371.20				371.20	Resigned - no clearance
SORIANO, SALVADOR A	9/25/2001	Traveling expenses to campuses		9/25/2001	825.00				825.00	Resigned - no clearance
SORITA, BENJAMIN A	2/14/2005	TEV to UPLB during the Nat'l Convention & Quiz Bee on Feb. 15-16, 2005	2924736	2/14/2005	24.50					Paid per OR#8299646 dated 11/25/2013

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			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
STO. TOMAS, MARILYN	4/22/2009	TEV to Manila on April 30-May 6, 2009	5569828	4/22/2009	8,600.00				8,600.00	COA Auditor
STO. TOMAS, MARILYN	11/26/2009	Conference Fee	5905455	11/26/2009	300.00				300.00	COA Auditor
TAGUIBAO, REY FRANCIS	2/1/2003	Traveling Expenses		2/1/2003	1,400.00					Liquidated 8-30-2013
Talamayan, Eduardo		(Forwarded Balance - Aparil Book)			40.00					Paid per OR#8299647 dated 11/25/2013
TAN, MANUEL JR.	5/2/2012	TEV to Clark, Pampanga on May 16-17, 2012	7250739	5/2/2012	8,060.00					Paid per OR#8299268 dated 10/30/2013
TAN, MANUEL JR.	7/10/2012	Gasoline in going to Manila on July 11-14, 2012	7251372	7/10/2012	3,603.18					Paid per OR#8299268 dated 10/30/2013
TATTAO, LORRAINE	5/5/2011	TEV to Manila on May 18-20, 2011	5571532	5/5/2011	340.00					Paid per OR#8299208 dated 01/23/2013
TEMPORAL, CHITO		Traveling Expenses			1,745.00					Paid per OR#8299631 11-18-13
Trinidad, Edna Mercado		(Forwarded Balance - Aparil Book)			2,800.00				2,800.00	Resigned - no clearance
TUDDAO, GILROSE	Feb-04	Traveling Expenses		Feb-04	4,990.00				4,990.00	Resigned - no clearance
TRINIDAD, ROMILLO	5/2/2012	TEV to Clark, Pampanga on May 16-17, 2012	7250738	5/2/2012	8,180.00					Paid per OR#8299612 dated 10/18/2013
TUDDAO, PLACIDO	4/12/2012	TEV to Dagupan City on April 16-20, 2012	6936204	4/12/2012	1,227.00					Paid per OR#8299628 dated 10/30/2013
TUDDAO, PLACIDO	5/18/2012	TEV to Manila on May 20-21, 2012	7250940	5/18/2012	400.00					Paid per OR#8299628 dated 10/30/2013
TUSCANO, JOCELYN	12/3/2012	TEV to Nueva Ecija on Dec. 4-6, 2012	7252326	12/3/2012	3,600.00					Liquidated 10-03-2013
VALENCIA, ANGELITA		Traveling Expenses			10.00					Paid per OR#8299615 dated 10/30/2013
VIJANDRE, CAROLYNE	5/3/2011	TEV to Boracay on May 17-21, 2011	5571485	5/3/2011	800.00					Paid per OR#8299224 dated 01/30/2013
VIVIT, PERFECTO	1/12/2011	TEV to Ilo-Ilo City on Jan. 19-22, 2011	6348504	1/12/2011	9,910.00					Paid per OR#8299238 dated 02/14/2013
2. Foreign Travel		None								
3. Special Activities/Projects		None								
Sub-total					375,525.03	-	-	-	210,802.70	-
Fund 164										
1. Local Travel										
AGCAOILI, CHARIDICK	11/11/2009	reg. fee during 1st Luzon Island Convention of student leaders	129115	11/11/2009	12,000.00				6,000.00	student leader-graduated
AGUIDAN, ELGEN	01/23/2006	TEV to Manila on January 24-28, 2006	85830	01/23/2006	4,920.00				4,920.00	Resigned - no clearance
AGUSTINES, NIXON	10/09/2007	TEV to Manila on Oct. 9-12, 2007	30623	10/09/2007	640.00					paid per OR#411295 dated 1-31-2013
AGUSTINES, NIXON	05/26/2009	gasoline expense to Manila on May 26-28, 2009	117315	05/26/2009	1,654.00					paid per OR#411295 dated 1-31-2013
Alvarez, Grace Lopez		(Forwarded Balance - Apari Book)			80.00					paid per OR#0514459 dated 11-25-2013
AQUINO, RANHILLO A	09/23/2011	moot court competition in Manila-Sept. 27-29, 2011	148365	09/23/2011	209.50					paid per OR#408405 dated 1-21-2013
ARESTA, FE					(5.67)					retired-Adjusted 2013
ASUNCION, JOJO X	11/13/2006	TEV during 3rd USG regular meeting at CSU Gonzaga	143560	11/13/2006	2,400.00				1,200.00	student leader-graduated
BABARAN, CELIAFLOR	07/11/2008	gasoline expense to Bulacan & Manila on July 13-15, 2008	115631	07/11/2008	1,437.88					paid per OR#410951 dated 1-30-2013
BABARAN, CELIAFLOR	09/16/2008	TEV to PAGBA conference on Sept. 22-29, 2008	116449	09/16/2008	1,000.00					paid per OR#410951 dated 1-30-2013

Annex 3-Report on the Aging of Cash Advances

**Schedule of Advances to Officers and Employees
As of November 26, 2013**

(PRIOR YEARS)

Agency Name: **Cagayan State University**
Agency Code: B4593

Book Title:
Account Title: Advances to Officers and Employees
Account Code: 148

Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
BABARAN, CELIAFLOR	10/26/2011	TEV to Palawan on Oct. 19-22, 2011	148374	10/26/2011	160.00					paid per OR#410951 dated 1-30-2013
BABARAN, CELIAFLOR	08/10/2012	TEV to Manila on Aug. 13-15, 2012	166892	08/10/2012	1,350.00					paid per OR#410951 dated 1-30-2013
BALISI, EDVERLYNNE	12/09/2010	TEV to Manila on June 9-12, 2010	5127820	12/09/2010	4,770.00				4,770.00	Resigned - no clearance
BAYUBAY, MAURICIO	09/11/2008	TEV to Manila on Sept. 14-18, 2008	116183	09/11/2008	2,720.00					Liquidated 9-30-2013
CALDEZ, AURELIO	Oct. 2005	TEV	113101	Oct. 2005	2,000.00				2,000.00	Transferred by Carig Campus
CALDEZ, AURELIO	Oct. 2002	TEV		Oct. 2002	270.00				270.00	Transferred by Carig Campus
CALIPDEN, REY A	Jan. 2006	TEV to Manila on January 24-28, 2006	85831	Jan. 2006	4,920.00				4,920.00	Resigned - no clearance
CALUBAQUIB, JHOANNA	11/09/2012	TEV to Central Mindanao University on Nov. 22-24, 2012	167530	11/09/2012	276.00					paid per OR#410646 dated 1-29-2013
CANAY, PANFILO	10/12/2012	TEV to Cebu City on Oct. 17-19, 2012	167333	10/12/2012	428.56					paid per OR#417483 dated 02-08-2013
CANAY, PANFILO	11/13/2012	TEV to Manila Hotel on Nov. 15-16, 2012	167577	11/13/2012	2,080.00					paid per OR#417483 dated 02-08-2013
CANAY, PANFILO	12/14/2012	TEV to Baguio City on Dec. 17-19, 2012	167848	12/14/2012	660.00					paid per OR#417483 dated 02-08-2013
CAPILI, JULIUS	12/28/2012	TEV to Baguio City Jan. 31-Feb. 1, 2013	168163	12/28/2012	3,400.00					liquidated January, 2013
CARAG, HONORATO, JR. M.	08/10/2011	TEV to Manila on Aug. 10-13, 2011	148120	08/10/2011	3,840.00					paid per OR#419642 dated 02-28-2013
CAUILAN, MARIDEN	10/15/2012	TEV to University of Makati on Oct. 25-26, 2012	167370	10/15/2012	1,341.00					paid per OR#462428 dated 06-28-2013
CAUILAN, MARIDEN	11/22/2012	TEV to Tagbilaran, Bohol on Nov. 26-29, 2012	167653	11/22/2012	414.00					paid per OR#462428 dated 06-28-2013
CAUILAN, MARIDEN	12/04/2012	TEV to Manila on Dec. 4-6, 2012	167736	12/04/2012	990.00					paid per OR#462428 dated 06-28-2013
CAUILAN, NELIA	08/23/2011	TEV to Manila on Aug. 23-25, 2011	148229	08/23/2011	2,440.00					Liquidated 9-30-2013
CAUILAN, NELIA	02/09/2004	TEV and gasoline to Manila on Feb. 10-12, 2004		02/09/2004	3,000.00					Liquidated 2013
CAUILAN, NELIA	02/20/2004	TEV to Manila on Feb. 23-25, 2004		02/20/2004	275.00					paid per OR#501108 dated 10-24-2013
COLUMBANO, EVELYN	06/20/2012	TEV to St. Ferdinand College, Iligan, Isabela on June 22, 2012	152813	06/20/2012	11.00					paid per OR#409262 dated 1-24-2013
CONCEJA, IRWIN A	Aug. 2005	TEV to CHED Unified Data Format on Aug. 3-4, 2005	113027	Aug. 2005	570.00				570.00	Resigned - no clearance
CONCEJA, IRWIN A	Oct. 2005		113105	Oct. 2005	12,000.00				12,000.00	Resigned - no clearance
DARILAG, WILSON	05/28/2012	gasoline expenses to Baguio City on May 29-June 1, 2012	152643	05/28/2012	3,330.67					paid per OR#407337 dated 1-11-2013
DE LA CRUZ, EFREN	10/11/2011	gasoline expenses to Manila on Oct. 13-16, 2011	148459	10/11/2011	1,320.00					paid per OR#411294 dated 1-31-2013
DIMALANTA, THERESA	11/13/2012	TEV to Manila Hotel on Nov. 15-16, 2012	167578	11/13/2012	11,050.00					Liquidated 10-17, 2013
DONATO, FRANKLIN REY	03/13/2012	TEV to Manila on March 13-17, 2012	152220	03/13/2012	4,540.00				4,540.00	retired
DONATO, FRANKLIN REY	09/10/2012	TEV to Manila on Sept. 12-13, 2012	167077	09/10/2012	4,180.00					liquidated January, 2013
DULDULAO, FERNANDO	04/26/2012	TEV to Tagaytay City on April 27-May 3, 2012	152437	04/26/2012	305.00					paid per OR#413734 dated 2-05-2013
EMBANA, NIDA	10/20/2011	TEV to Quezon City on Oct. 25-27, 2011	148532	10/20/2011	82.00					paid per OR#407388 dated 1-11-2013
GARAN, LINA	04/19/2007	TEV to Manila on April 19-22, 2007	103645	04/19/2007	3,580.00					paid per OR#418793 dated 2-20-2013
GARMA, FERDINAND	08/02/2004	Training Fee	1571401	08/02/2004	1,500.00					paid per OR#418731 dated 2-19-2013
GERON, EMERITA	10/01/2012	TEV and gasoline to Manila on Oct. 4-6, 11-13, 2012	167239	10/01/2012	1,073.33					paid per OR#410808 dated 1-30-2013
GUZMAN, MONALIZA	4/18/2011	TEV to CDO on May 11-13, 2011	140641	4/18/2011	200.00					paid per OR#409319 dated 1-24-2013
GUZMAN, MONALIZA	07/29/2011	TEV to Manila on Aug. 23-25, 2011	148228	07/29/2011	250.00					paid per OR#409320 dated 1-24-2013

Annex 3-Report on the Aging of Cash Advances

**Schedule of Advances to Officers and Employees
As of November 26, 2013**

(PRIOR YEARS)

Agency Name: **Cagayan State University**
Agency Code: B4593

Book Title:
Account Title: Advances to Officers and Employees
Account Code: 148

Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
GUZMAN, MONALIZA	09/26/2011	TEV to Palawan on Oct. 19-22, 2011	148373	09/26/2011	160.00					paid per OR#409321 dated 1-24-2013
GUZMAN, MONALIZA	08/10/2012	TEV to Manila on Aug. 13-15, 2012	166891	08/10/2012	1,110.00					paid per OR#411160 dated 1-30-2013
IMATONG, ANDREW	10/18/2000	TEV & reg. fee to Cebu City on Oct. 21-24, 2000		10/18/2000	1,589.25				1,589.25	Resigned - no clearance
LASAM, OLIVIA	05/16/2011	TEV to Baguio City on May 17-20, 2011	147737	05/16/2011	430.00					paid per OR#407519 dated 1-14-2013
LAUIGAN, RAYMUND	10/20/2006	TEV to Manila to attend Moot Court Competition	102929	10/20/2006	7,440.00				7,440.00	Resigned - no clearance
LUYUN, LOURDES JUDY	04/30/2012	TEV to Pasig City on May 2-3, 2012	152445	04/30/2012	100.00					paid per OR#407499 dated 1-11-2013
MALAMUG, CHELITO	11/15/2012	TEV to Baguio City on Nov. 17-18, 2012	167595	11/15/2012	4,115.00					liquidated 11-25-2013
MALLARI, MA.VISITACION	10/26/2011	TEV to Gen. San on Nov. 22-27, 2011	148584	10/26/2011	670.00					paid per OR#410624 dated 1-29-2013
MELAD, RICHARD A					500.00				500.00	Resigned - no clearance
MENGUIITO, EILEEN A	01/25/2002	TEV & reg. fee on Aug. 22-24, 2002 (PAASA)		01/25/2002	1,158.00				1,158.00	Resigned - no clearance
MIGUEL, RACHEL X	11/14/2011	TEV to Manila on Oct. 25-27, 2011	148484	11/14/2011	177.00					paid per OR#407389 dated 1-11-2013
MIGUEL, ROLANDO	11/24/2006	TEV to Baguio City to attend convention of student leaders	7746	11/24/2006	3,600.00				1,800.00	student leader-graduated
NARAG, EMMA	06/20/2012	TEV to St. Ferdinand College, Ilagan, Isabela on June 22, 2012	152828	06/20/2012	11.00					paid per OR#407463 dated 1-11-2013
NATIVIDAD, CRISTINA	04/26/2012	TEV to St. Ferdinand College, Ilagan, Isabela on June 22, 2012	152434	04/26/2012	11.00					paid per OR#407312 dated 1-10-2013
OROLFO, JACQUELINE	06/11/2012	TEV to Boracay on June 25-27, 2012	152700	06/11/2012	400.00					paid per OR#409041 dated 1-23-2013
PAGULAYAN, EDITHA	12/01/2011	TEV to Manila & Baguio on Dec. 5-9, 2011	148796	12/01/2011	625.00					paid per OR#411672 dated 1-31-2013
PAGULAYAN, EDITHA	11/13/2012	TEV to Manila Hotel on Nov. 15-16, 2012	167579	11/13/2012	2,080.00					paid per OR#411672 dated 1-31-2013
PAGULAYAN, EDITHA	11/22/2012	TEV to CHED Auditorium, Quezon City on Nov. 22, 2012	167645	11/22/2012	140.00					paid per OR#411672 dated 1-31-2013
PAGULAYAN, OSCAR	04/26/2012	TEV to Tagaytay City on April 27-May 3, 2012	152436	04/26/2012	305.00					paid per OR#417438 dated 2-08-2013
PASCUA, RODRIGO	10/04/2006	TEV to Manila on Oct. 6-8, 2006	24978	10/04/2006	2,400.00				640.00	liquidated April, 2013
PASTORES, ARNOLD	10/15/2012	TEV to Diliman, Quezon City on Oct. 17-19, 2012	167345	10/15/2012	100.00					paid per OR#41860 dated 9-30-2013
PATTUGALAN, EVANGELINE	05/16/2011	TEV to Baguio City on May 17-20, 2011	147738	05/16/2011	270.00					paid per OR#407458 dated 1-11-2013
PAULINO, TIMOTEO	09/03/2004		73667	09/03/2004	508.12					paid per OR#419632 dated 2-28-2013
PAULINO, TIMOTEO	09/24/2010	gasoline expenses to Ilocos Sur on Sept. 24-26, 2010	139574	09/24/2010	1,000.00					paid per OR#419632 dated 2-28-2013
QUEBRAL, DOLORES	08/18/2004	TEV to Olongapo for the workshop in campus journalism	1571444	08/18/2004	10,000.00					Paid OR#6951723 06-28-13
QUILANG, ROMEO	03/26/2012	gasoline of CSU Van for the month of March-April, 2012	152336	03/26/2012	30,000.00					paid per OR#410783 dated 1-30-2013
QUIZZAGAN, MARGIE					10,000.00				10,000.00	Resigned - no clearance
QUIZZAGAN, MARGIE					2,480.00				2,480.00	Resigned - no clearance
RAMOS, CHITA	10/16/2008	TEV to Baguio City to attend the cheerleading workshop	164714	10/16/2008	181.00					paid per OR#410776 dated 1-30-2013
RAMOS, CHITA	04/26/2012	TEV to Tagaytay City on April 27-May 3, 2012	152438	04/26/2012	210.00					paid per OR#410776 dated 1-30-2013
ROSARIO, ROBERT					3,750.00				3,750.00	Resigned - no clearance
RUMPON, ROGER PASCUA	07/31/2007	TEV to Manila & Bulacan on Aug. 1-4, 2007	38705	07/31/2007	2,000.00					paid per OR#409700 dated 1-25-2013
RUMPON, ROGER PASCUA	07/05/2007	TEV to Manila & Bulacan on July 12-16, 2007	104038	07/05/2007	1,850.00					paid per OR#409700 dated 1-25-2013
SABATIN, DORINA DORADO	09/20/2011	TEV to CEU, Manila on Sept. 22, 2011	148342	09/20/2011	300.00					paid per OR#407477 dated 1-11-2013

Annex 3-Report on the Aging of Cash Advances

**Schedule of Advances to Officers and Employees
As of November 26, 2013**

(PRIOR YEARS)

Agency Name: **Cagayan State University**
Agency Code: B4593

Book Title:
Account Title: Advances to Officers and Employees
Account Code: 148

Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
SALVADOR, GERMAN	04/26/2012	TEV to Tagaytay City on April 27-May 3, 2012	152439	04/26/2012	210.00					paid per OR#411990 dated 2-01-2013
SANA, ELVIRA A	Sept. 2005		24537	Sept. 2005	1,750.00					paid per OR#418584 dated 1-30-2013
Savellano, Ruth Lopez		(Forwarded Balance - Aparri Book)			200.00				200.00	Resigned - no clearance
SERRANO, ABIGAIL	05/28/2012	TEV to Diliman, Quezon City on June 4-8, 2012	152654	05/28/2012	2.00					paid per OR#407351 dated 2-18-2013
SERRANO, FERDINAND	11/16/2012	gasoline expenses to Manila on Nov. 18-21, 2012	167609	11/16/2012	(25.00)					paid per OR#8299397 dated 11-22-2013
SIMON, DALMACIO GILL	06/19/2012	gasoline expenses to Manila on June 20-23, 2012	152807	06/19/2012	636.00					paid per OR#8299397 dated 11-22-2013
SIMON, DALMACIO GILL	10/18/2012	gasoline expenses to Manila on Oct. 22-24, 2012	167377	10/18/2012	430.29					paid per OR#8299397 dated 11-22-2013
SIMON, DALMACIO GILL	11/12/2012	gasoline expenses to Manila on Nov. 12-15, 2012	167546	11/12/2012	39.80					paid per OR#8299397 dated 11-22-2013
SY, JOSEPH A	10/16/2000	TEV & reg. fee to Cebu City on Oct. 19-25, 2000		10/16/2000	22,870.00				11,435.00	student leader-graduated
TABUGAY, JAE LOREN	11/11/2009	reg. fee during 1st Luzon Island Convention of student leaders	129114	11/11/2009	12,000.00				6,000.00	Resigned - no clearance
Talamayan, Lydia		(Forwarded Balance - Aparri Book)			3,310.00				3,310.00	Resigned - no clearance
TAMAYAO, DOMINADOR	11/12/2012	TEV to Manila on Nov. 19-21, 2012	167550	11/12/2012	7,660.00					Liquidated 2013/refunded 6-28-2013
Trinidad, Edna Mercado		(Forwarded Balance - Aparri Book)			22,104.01				22,104.01	Resigned - no clearance
TULAUAN, CHRISTOPHER	05/23/2012	TEV to Naga City on May 24-26, 2012	152614	05/23/2012	13,114.00					Liquidated 11-22-2013
TUPPIL, LEVIN	05/28/2012	TEV to Diliman, Quezon City on June 4-8, 2012	152655	05/28/2012	482.00					paid per OR#407317 dated 1-10-2013
UDANGA, ANICETO	12/28/2012	TEV to Pasig City on Jan 8-10, 2012	168088	12/28/2012	5,980.00					Liquidated 10-24-2013
UNDAY, JEFFERSON	09/24/2010	TEV to Manila on Sept. 27-30, 2010	139573	09/24/2010	100.00					paid per OR#410664 dated 1-29-2013
UNDAY, JEFFERSON	10/26/2011	TEV to Gen. San on Nov. 22-27, 2011	148586	10/26/2011	160.00					paid per OR#410664 dated 1-29-2013
UY, ARLENE	08/28/2012	TEV to Manila on Aug. 31 to Sept. 1, 2012	166947	08/28/2012	400.00					paid per OR#407484 dated 1-11-2013
VILLAFLOR, ZENaida	Aug. 2003			Aug. 2003	5,598.00				5,598.00	Deceased
VINLUAN, EDEN	10/22/1999	TEV to Manila on Oct. 24-26, 1999.		10/22/1999	1,718.00				1,718.00	student leader-graduated
VIVIT, PERFECTO	02/14/2012	gasoline during Solid North Meet at Lingayen, Pangasinan	104757	02/14/2012	9,162.95					paid per OR#418393 dated 2-14-2013
VIVIT, PERFECTO	11/12/2012	TEV to Manila on Nov. 19-21, 2012	167548	11/12/2012	7,660.00					Liquidated 9-30-2013
ZAMORA, GINA	04/30/2012	TEV to MCU, Caloocan City on May 2-4, 2012	152451	04/30/2012	1,150.00					paid per OR#407478 dated 1-11-2013
ZINAMPAN, MARIA JACKIE LOU	06/11/2012	TEV to Boracay on June 25-27, 2012	152701	06/11/2012	400.00					paid per OR#407449 dated 1-11-2013
2. Foreign Travel	None									
SAMONTE, ALLAN	08/22/2006	re-application of visa in going to Hawaii	86484	08/22/2006	36,108.00					paid per OR#410958 dated 1-30-2013
3. Special Activities/Projects										
ADDUN, ROWENA	08/01/2008	Snacks during blood letting on Aug. 6, 2008	115770	08/01/2008	3,250.00					liquidated April, 2013
ADDUN, ROWENA	12/28/2012	thesis assistance (75%).	168092	12/28/2012	26,250.00					liquidated 8-30-2013
BASSIG, VITA	09/26/2012	snacks and meals during board meeting on Sept. 26-28, 2012	167231	09/26/2012	7,618.35					paid per OR#474637 dated 7-15-2013
BAUTISTA, IGNACIO	12/05/2012	contingency fund for Univ. Meet at Sanchez Mira	167763	12/05/2012	30,000.00					liquidated February, 2013

Annex 3-Report on the Aging of Cash Advances
Schedule of Advances to Officers and Employees
As of November 26, 2013
(PRIOR YEARS)

Agency Name: **Cagayan State University**
Agency Code: B4593

Book Title:
Account Title: Advances to Officers and Employees
Account Code: 148

Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
CAGURANGAN, ARNOLD	Jan. 2006	expenses during SCUAA	85797	Jan. 2006	839.96					paid per OR#410384 dated 1-29-2013
CALDEZ, AURELIO	08/02/2005	Purchased of Sports equipments	113018	08/02/2005	56.00					Paid per OR#0514358 dated 11-25-13
CALDEZ, AURELIO	08/08/2005	Partial payment of the reapi of renegade	113034	08/08/2005	1,439.75					Paid per OR#0514358 dated 11-25-13
CALDEZ, AURELIO	08/17/2005	2nd partial payment of the repair of renegade	113040	08/17/2005	20,000.00				20,000.00	With Authority to deduct
CALDEZ, AURELIO	09/16/2005	3rd partial payment of the repair of renegade	113081	09/16/2005	20,000.00				20,000.00	With Authority to deduct
CALDEZ, AURELIO	02/19/2009	SCUAA	50537	02/19/2009	4,005.75				4,005.75	With Authority to deduct
CALDEZ, AURELIO	09/25/2006	bullets for police administration students	131294	09/25/2006	356.57					Paid per OR#0514358 dated 11-25-13
CALDEZ, AURELIO	Nov. 2005	purchased athletic supplies	121132	Nov. 2005	3,000.00				852.32	Paid per OR#0514358 dated 11-25-13
CALICA, EMILIO	10/22/2012	honorarium of sanitary engineer	167416	10/22/2012	15,000.00					Liquidated 9-30-2013
CANAY, PANFILO	09/19/2012	food and portable water during practice and Intramurals proper	167173	09/19/2012	10,000.00					Liquidated 9-30,-013
DIMALANTA, DIOSDADO	08/09/2006	purchased of SAP 2000 software	86455	08/09/2006	1,076.90					paid per OR#419540 dated 2-27-2013
DUQUE, CHRISTINE LILLIAN	09/08/2004	defray expenses of Vet. Med. Students during intrams	73688	09/08/2004	2,995.00					paid per OR#419621 dated 2-28-2013
GALANO, HAXLEY A	03/03/2004	conduct of seminar on rights of the accused at BJMP	1387835	03/03/2004	1,500.00				1,500.00	Resigned - no clearance
MAGGAY, JOCELYN	02/19/2010	contingency fund for NAHEI on Feb. 20-28, 2010	140707	02/19/2010	34.00					paid per OR#410620 dated 1-29-2013
MAGGAY, JOCELYN	12/13/2011	expenses during Regional SCUAA on Dec. 14-16, 2011	148922	12/13/2011	446.64					paid per OR#410620 dated 1-29-2013
MAGGAY, JOCELYN	05/02/2012	expenses during Solid North Goodwill games	152459	05/02/2012	15,042.00					paid per OR#410620 dated 1-29-2013
MANUEL, ALTHEA X.	01/15/2008	assorted goods for SCUAA Fellowship	104626	01/15/2008	50.00					paid per OR#418386 dated 2-14-2013
PAGALILAUAN, MAGDALENA	March 2002	expenses during graduation		March 2002	21,790.49				21,790.49	Deceased
RAMOS, CHITA	08/02/2012	revolving fund of socio-cultural	166872	08/02/2012	15,000.00					paid per OR#492320 dated 10-24-2013
SABBAN, PLACIDO	08/28/2012	financial assistance during bar-ops	166951	08/28/2012	1,714.95				1,714.95	With Authority to deduct
TOMANENG, FLORENTINO	12/14/2006	expenses during Christmas Party of Info Tech	7768	12/14/2006	3,000.00					Liquidated 9-30-2013
TREMOL, ROBERT A	01/27/1999	withdrawal of fees SBO		01/27/1999	4,000.00				4,000.00	Resigned - no clearance
Sub-total					555,019.05	-	-	-	194,775.77	
Fund 184										
1. Local Travel										
a. Andrews Campus										
CONRADO, VILMA	4/4/2012	Travel expenses while on Ob to Aklan on April 10-13, 2012	7016698	4/4/2012	1,044.00					paid per OR#8299383 dated 10-21-2013
CONRADO, VILMA	5/25/2012	Travel expenses while on OB to Davao City on May 29-31, 2012	7016789	5/25/2012	25,247.52					Liquidated 2013
GISMUNDO, ELMA	7/28/2011	Travel expenses while on OB to Bicol on Jul.31 - Aug. 6, 2011	5138413	7/28/2011	994.00					Paid (OR# 8299268 01/21/13)
MALAB, GEOVANNIE	11/28/2011	Travel expenses while on OB to Palawan on Aug. 6-9, 2011	7016462	11/28/2011	50.00					paid per OR#8299376 dated 10-21-2013
RABINO, DANTE	1/10/2011	For fuel expenses while on OB to CVARRD on January 10-15, 2011	5138129	1/10/2011	3,500.00					Liquidated 2013
SALABOAN, ELADIA	10/6/2011	Travel expenses while on OB to Bacolod City on Oct. 10-15,2011	5138538	10/6/2011	50.00					Paid (OR# 8299275 02/21/13)
TAN, MANUEL JR.	10/6/2011	Travel expenses while on OB to Bacolod City on Oct. 10-15,2011	5138540	10/6/2011	246.24					Liquidated - 03/22/2013

Annex 3-Report on the Aging of Cash Advances

**Schedule of Advances to Officers and Employees
As of November 26, 2013**

(PRIOR YEARS)

Agency Name: **Cagayan State University**
Agency Code: B4593

Book Title:
Account Title: Advances to Officers and Employees
Account Code: 148

Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
			TAN, MANUEL JR.	11/22/2012		For hauling of mangrove seedlings	7017076	11/22/2012	1,543.00	
TAN, MANUEL JR.	5/2/2012	For travel expenses while on OB to Isabela & Cagayan 05/1-5,2012	7016735	5/2/2012	2,510.00					Liquidated - 03/22/2013
2. Foreign Travel	None									
3. Special Activities/Projects										
CAUILAN, NELIA	4/2/2009	Cash Advance for the implementation of CSU PCARRD research	1575113	4/2/2009	2,334.00					Paid per OR#8299404 dated 11-25-13
GUZMAN, JOSE	7/9/2009	For payment of purchased peanut for test materials "Peanut Project"	1575153	7/9/2009	5,000.00					Paid per OR#8299402 dated 11-25-13
GUZMAN, JOSE	10/12/2009	For payment of labor for harvesting, hauling & drying "Peanut Project"	1575190	10/12/2009	9,400.00					Liquidated - 03/22/2013
GUZMAN, JOSE	4/13/2010	For payment of of purchased 7 bags muriate of potash "Banana Project"	1575413	4/13/2010	16,773.00				5,000.00	Paid OR#8299402 dated 11-25-13 bal 5,000.-
TAN, MANUEL JR.	12/10/2012	For training on Awareness for Mangrove Reforestation	7017092	12/10/2012	5,581.00					Liquidated - 03/22/2013
Sub-total					74,272.76	-	-	-	5,000.00	
Total for Andrews Campus					1,004,816.84	-	-	-	410,578.47	
B. GONZAGA										
Advances for Travel and Special Projects										
Purposes										
1. Local Travel	None									
2. Foreign Travel	None									
3. Special Activities/Projects										
Emilio Calica	12-14-12	Cell cards for FITS Centers & MS	77898	12-14-12	540.00					Liquidated 2013
Total Gonzaga Campus					540.00	-	-	-	-	
C. PIAT										
Advances for Travel and Special Projects										
Purposes										
Fund 101										
1. Local Travel										
FRANKLIN T. RELLIN	04/03/08	CA fLakbay Aral Batangas & Bulacan on April 6-8, 2008	704974	04/03/08	2,800.00				2,800.00	transferred to PCC
ROGER G. BALTAZAR	04/03/08	CA fLakbay Aral Batangas & Bulacan on April 6-8, 2008	705980	04/03/08	2,800.00				2,800.00	DECEASED
ROGER G. BALTAZAR	04/14/08	CA Fuel of REVO Batac, Ilocos/Manila & UPLB on april 15-17, 2008	706000	04/14/08	10,000.00				10,000.00	DECEASED
ROGER G. BALTAZAR	04/14/08	CA for TEV Batac, ilocos and to Manila & UPLB on april 15-17, 2008	706003	04/14/08	960.00				960.00	DECEASED
ROGER G. BALTAZAR	04/16/08	CA for TEV Bicol to attend the 18th Nat. Conv. April 22-25, 2008	706012	04/16/08	7,535.00				7,535.00	DECEASED
Mauricio Bayubay	10/22/12	ca travel to Pangasinan and UP Los Banos on January 29-30, 2009	30864	10/22/12	12,000.00					Liquidated 5/31/2013 due to busy schedule

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			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
Mauricio Bayubay	11/23/12	pre-payment of his TEV in going to Baguio	30890	11/23/12	2,800.00					Returned 2,800.00 per OR # 4657296
Romel Villanueva	11/23/12	pre-payment of gasoline and his TEV in going Baguio	30891	11/23/12	22,800.00					Liquidated 5/31/2013 due to busy schedule
Ponciano Soriano	12/18/12	CA for fuel of bus in going to Baguio City & Manila	30919	12/18/12	25,000.00					Liquidated 4/30/2013 due to busy schedule
Ponciano Soriano	12/18/12	CA for fuel of Montero in going to Baguio City & Manila	30920	12/18/12	15,000.00					Liquidated 4/30/2013 due to busy schedule
2. Foreign Travel										
3. Special Activities/Project										
BALTAZAR, ROGER	06/01/03	Others(forwarded from central)	86398	06/01/03	21,193.57				21,193.57	DECEASED
MALANA, PEREGRINO		Others(forwarded from central)			19,662.50				19,662.50	retired but not yet cleared
TOMASA SIBAYAN	2002	CA for YEB for 2012 (LOSS THRU THEFT "HOLD UP")		2002	690,956.29				689,856.29	With Authority to deduct
A. Advances for Travel and Special Purposes										
Fund 164										
1. Local Travel										
Roger Baltazar	01/26/09	CA-TEV to Pangasinan and UP Los Banos on January 29-30, 2009	706380	01/26/09	2,000.00				2,000.00	DECEASED
Mauricio Bayubay	04/14/10	CA of TEV for lakbay aral to manila on april 16-18, 2010	24645	04/14/10	400.00					Returned Jan 2013 per OR No. OR # 4655641
2. Foreign Travel										
3. Special Activities/Project										
ROGER BALTAZAR	03/25/08	Cash Advance for the Caps and Gowns for the College of Agriculture	8158	03/25/08	4,800.00				4,800.00	DECEASED
ROGER BALTAZAR	03/26/08	CA for the stage preparation for grad	8159	03/26/08	3,500.00				3,500.00	DECEASED
IMATONG, ANDREW		Forwarded Balance from Central			1,500.00				1,500.00	Student Leader Graduated 2002
SORIANO, PONCIANO		Forwarded Balance from Central			2,111.60					Returned Jan 2013 per OR No. OR # 4651900
FUND 184										
A. Advances for Travel and Special Purposes										
1. Local Travel										
None										
2. Foreign Travel										
None										
3. Special Activities/Project										
Johny Alvarez	01/22/10		98543	01/22/10	3,200.00					Liquidated 2013
Total Piat Campus					851,018.96	-	-	-	766,607.36	

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Book Title:
Account Title: Advances to Officers and Employees
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Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
D. LAL-LO CAMPUS										
1. Local Travel										
Caldez, Aurelio C.		Travel-Manila	700001513	9/9/2009	560.72					Liquidated 2013
2. Foreign Travel None										
3. Special Activities/Projects None										
Total Lal-lo Campus					560.72	-	-	-	-	
E. SANCHEZ MIRA CAMPUS										
Fund 101										
1. Local Travel										
Alegado, Rodel	9/4/2012	TEV-Tug		9/4/2012	1,400.00					Liquidated 2013
Almazan, Arjay		previous years			4,230.00				4,230.00	Resigned/Retired - no clearance
Apostol, Valentin		previous years			10,538.00					Liquidated 2013
Baddu, Verlino	5/2/2012	TEV- Tug.		5/2/2012	1,600.00					Liquidated 2013
Bagasin, Jaylord	11/16/2012	TEV DMMSU		11/16/2012	1,610.00				1,610.00	Resigned/Retired - no clearance
Biscarro, Conchita		previous years			1,640.00				1,640.00	Resigned/Retired - no clearance
Bondot, George		previous years			6,750.00				6,750.00	Resigned/Retired - no clearance
Cabading, Gilbert		previous years			6,336.00				6,336.00	Resigned/Retired - no clearance
Cacatian, Shella	2/14/2012	TEV-Baguio		2/14/2012	200.00					Liquidated 2013
Cacatian, Shella		previous years			6,460.00					Liquidated 2013
Calata, Joel	5/10/2012	TEV-Tug		5/10/2012	400.00					Liquidated 2013
Doca, Elimar	5/14/2012	TEV-Pampanga		5/14/2012	2,400.00					Liquidated 2013
Doca, Elimar	7/18/2012	TEV-Laguna		7/18/2012	2,400.00					Liquidated 2013
Doca, Elimar	9/4/2012	TEV-Manila		9/4/2012	2,080.00					Liquidated 2013
Escoria, Hanford	8/11/2010	TEV-Tuguegarao		8/11/2010	750.00				750.00	Resigned/Retired - no clearance
Escoria, Hanford	8/24/2010	TEV-Isabela		8/24/2010	4,240.00				4,240.00	Resigned/Retired - no clearance
Estabillo, Wilfredo	1/25/2012	TEV- Manila		1/25/2012	2,700.00					Liquidated 2013
Estabillo, Wilfredo	2/14/2012	TEV-Baguio		2/14/2012	200.00					Liquidated 2013
Gamino, Mark Rogee	10/10/2012	TEV- LA Union		10/10/2012	1,040.00					Liquidated 2013
Garan, Jerlyn	7/18/2012	TEV-Laguna		7/18/2012	2,400.00					Liquidated 2013
Garan, Jerlyn	9/4/2012	TEV-Manila		9/4/2012	2,080.00					Liquidated 2013
Garan, Lina	9/23/2011	TEV-Albay		9/23/2011	32,400.00					Liquidated 2013
Garan, Lina	11/10/2011	TEV-Manila&China		11/10/2011	8,240.00					Liquidated 2013
Garan, Lina	4/20/2012	Gas Manila		4/20/2012	8,000.00					Liquidated 2013

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			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
			Acob, Stephen	11/26/2012		Athletic Equipment		11/26/2012	146,722.00	
Macabunga, Ricarte	7/3/2012	Registration of FX Vehicle		7/3/2012	8,000.00					Liquidated 2013
Sanchez, Editha		previous years			60,348.22				20,438.22	With Authority to deduct
Sub-total					576,683.66	-	-	-	62,604.22	
Fund 164										
1. Local Travel										
Alegado,Rodel	11/8/2012	TEV-Tug		11/8/2012	3,120.00					Liquidated 2013
Alegado,Rodel	12/7/2012	Exp. Of Canadian		12/7/2012	5,000.00					Liquidated 2013
Almazan,Arjay		TEV			1,500.00				1,500.00	Resigned/Retired - no clearance
Andres, Josephine		TEV			1,158.00				1,158.00	Resigned/Retired - no clearance
Anua, Rachelle		TEV			5,200.00				5,200.00	Resigned/Retired - no clearance
Apostol, Valentin		TEV			571.00					Liquidated 2013
Bagasin Jaylord	10/16/2012	TEV-Butuan/CDO		10/16/2012	5,697.00				5,697.00	Resigned/Retired
Bagsol, Elmer	12/20/2012	TEV-Tug.		12/20/2012	1,680.00					Liquidated 2013
Basingan, Rhanee	11/23/2012	TEV-Baguio		11/23/2012	6,800.00					Liquidated 2013
Bistayan, Fredison		Previous Years			8,131.00					Liquidated 2013
Cacacho, Eleanor	12/20/2012	TEV-Tug.		12/20/2012	1,680.00					Liquidated 2013
Cacatian, Shella	4/13/2012	TEV-Boracay		4/13/2012	696.00					Liquidated 2013
Calata, Joel	3/21/2012	TEV-Meet F. Drilon		3/21/2012	2,400.00					Liquidated 2013
Calata, Joel	7/2/2012	TEV-La Union/Mla.		7/2/2012	2,000.00					Liquidated 2013
Covita, Mark Paul	11/9/2012	TEV-Manila		11/9/2012	4,040.00					Liquidated 2013
Garan, Jerlyn	12/20/2012	TEV-UPLB		12/20/2012	4,800.00					Liquidated 2013
Laguinday, ailee	2/16/2011	TEV-Manila		2/16/2011	15,560.00				15,560.00	Resigned/Retired - no clearance
Garan, Lina	3/14/2012	TEV.gas,Acco. Manila		3/14/2012	14,640.00					Liquidated 2013
Garan, Lina	4/13/2012	TEV-Boracay		4/13/2012	32,280.00					Liquidated 2013
Garan, Lina	7/26/2012	TEV-Acco. Batac		7/26/2012	4,900.00					Liquidated 2013
Garan, Lina	12/7/2012	Tev-Acco-CHED		12/7/2012	6,600.00					Liquidated 2013
Garan, Lina	12/20/2012	TEV-Mla. & Subic		12/20/2012	7,400.00					Liquidated 2013
Garan, Lina	12/20/2012	TEV-Tuguegarao		12/20/2012	1,200.00					Liquidated 2013
Garan, Lina		Previous Years			359.00					Liquidated 2013
Garan, Lina		Previous Years			1,561.40					Liquidated 2013
Garan, Lina		Previous Years			15,560.00					Liquidated 2013
Lucero, Pacita		Previous Years			2,570.00					Liquidated 2013

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Book Title:
Account Title: Advances to Officers and Employees
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Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
1. Local Travel										
Antonio, Francisco	11-15-2012	CA TEV Los Banos Nov. 19-30, 2012	5126651	11-15-2012	52.00					Refunded 1-08-2013
Antonio, Francisco	09-24-2012	CA TEV La Salette Santiago September 27-28, 2012	5126538	09-24-2012	260.00					Refunded 1-08-2013
Baricaua, Roselle	03-01-2010	CA- Registration Fee	5117334	03-01-2010	400.00					Refunded 1-11-2013
Bravo, Edison	04-17-2012	CA TEV St. Marys University April 19-20, 2012	5126185	04-17-2012	420.00					Refunded 1-08-2013
Catulin Andy	10-31-2012	CA-TEV Legaspi City November 7-9, 2012	5126611	10-31-2012	1,272.00					Refunded 1-09-2013
Manuel, Jomel	12-12-2012	CA-TEV Baguio City Dec. 14-15, 2012	5126718	12-12-2012	8,500.00					Liquidated 3-31-2013
Paat, Danilo	10-04-2012	CA TEV Manila October 6, 2012	5126563	10-04-2012	790.00					Refunded 1-11-2013
Quebral Audy	06-25-2012	CA TEV Atenedo de Manila June 28-30, 2012 (Excess CA)	5126360	06-25-2012	190.00					Refunded 1-07-2013
Sambrana, Jane	12-04-2012	CA TEV UP Diliman Dec. 5-10, 2012	5126677	12-04-2012	18,610.00					Liquidated 1-31-2013
Santiago, Richard S.	05-18-2012	CA TEV Puerto Princesa, Palawan May 27-31, 2012	5126259	05-18-2012	220.00					Refunded 1-04-2013
Tuscano Jocelyn	04-10-2012	CA TEV Colegio De San Juan De Letran April 12-15	5126151	04-10-2012	919.10					Refunded 1-08-2013
Tuscano Jocelyn	05-24-2012	CA TEV Cebu City May 28-30, 2012	5126276	05-24-2012	117.00					Refunded 1-08-2013
Udanga, Aniceto	08-23-2011	CA TEV Munoz Nueva Ecija August 24, 2011	5125710	08-23-2011	309.00					Refunded 1-08-2013
2. Foreign Travel										
3. Special Activities/Projects										
Sub-total										
					32,059.10	-	-	-	-	
Fund 164										
1. Local Travel										
Batang, Fidel	04/08/11	CA TEV & Reg. Bacolod Apr. 11-16,2011	5128170	04/08/11	218.00					liquidated 1/4/2013
Bautista, Babilyn	01/03/12	CA Payment of meal allowance	5129160	01/03/12	(720.00)					liquidated 1/4/2013
Gismundo, Wilfredo					(20.00)					liquidated 1/4/2013
Lagundi, Leilani	04/08/11	CA TEV & Reg. Bacolod Apr. 11-16,2011	5128169	04/08/11	218.00					liquidated 1/3/2013
Martinez, Rodolfo	12/09/11	CA for gasoline (campaign)	5129091	12/09/11	3,700.00					liquidated 1/11/2013
Simon, Dalmacio	08/26/10	CA TEV & gasoline Aug 26, 2010	5127406	08/26/10						
Simon, Dalmacio	10/21/10	CA TEV & gasoline Oct. 21-24,2010	5127595	10/21/10						
Simon, Dalmacio		Refund of excess CA			675.00					liquidated 03/15/2013
2. Foreign Travel										
3. Special Activities/Projects										
Sub-total										
					4,071.00	-	-	-	-	

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Fund 161										
1. Local Travel										
Baricaua, Rosalie					(2.00)					Adjusted
Calvo, Charmie		CA-TEV transferred by Andrews Campus(CSU s. Mira)			2,905.00					liquidated 1/3/2013
Tenedor, Monica					(5.24)					Adjusted
Udaundo, Leonora					(5.24)					Adjusted
2. Foreign Travel	None									
3. Special Activities/Projects										
Sub-total					2,892.52	-	-	-	-	
Total Carig Campus					39,022.62	-	-	-	-	
Lasam Campus					-					
Fund 164										
1. Local Travel	None									
2. Foreign Travel	None									
3. Special Activities/Projects										
Luciano Talamayan	7/12/2012	CA for the purchase of Sports Equipment	82536	7/12/2012	2,100.00					Liquidated 2013
Luciano Talamayan	7/12/2012	CA for the purchase of Laboratory Equipment	82540	7/12/2012	1,361.16					Liquidated 2013
Arnold Soriano	Dec. 20121	CA for change oil & general services of Adventure Vehicle		Dec. 20121	7,670.34					Liquidated 2013
Johny Laforga (Adjustment)					(197.00)					Adjusted
Total Lasam Campus					10,934.50	-	-	-	-	
Aparri Campus										
Fund 101										
1. Local Travel	None									
2. Foreign Travel	None									
3. Special Activities/Projects										
Alilam, Rey	6/1/2011	TEV at Sta. Ana for actual use & operation of SCUBA Goars	41750	6/1/2011	1,120.00				-	Liquidated January 2013
Battung, Raschil	12/6/2012	Special Training in Trainers Methodology at TESDA Aparri	73739	12/6/2012	12,580.00				-	Liquidated January 2013
Camarao, Keithly Ann	6/10/2010	TEV at Tug. City for Annaul Issue, Aquarius Academic Year 2009-2010	41210	6/10/2010	100.00				-	Liquidated January 2013
Del Rosario, Prince		(Forwarded Balance - Central Book)			4,015.77				-	Liquidated

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			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
Gregorio, Virgilio	6/1/2011	TEV at Sta. Ana for actual use & operation of SCUBA Goars	41751	6/1/2011	1,120.00				-	Liquidated January 2013
Javier, Billy	9/11/2012	Convention Seminar in Bohol City	37499	9/11/2012	940.00				-	Liquidated
Layugan, Eunice		(Forwarded Balance - Central Book)			8,160.00				-	4,520.00 - Liquidated
Layugan, Eunice	8/29/2012	Consultation/Orientation NUCAF's	73610	8/29/2012					-	3,640.00 - Liquidated January 2013
Layugan, Leonardo	8/31/2012	Purchased of supplies for floating cage breeding	431693	8/31/2012	178.00				-	Liquidated January 2013
Natividad, Fernando					(3,120.00)				-	Liquidated January 2013
Oñate, Orlando					(68,033.00)				-	Liquidated January 2013
Rabanal, Simeon Jr.					100,520.00				-	Liquidated January 2013
Rabino, Dante	2/15/2012	TEV at Tuguegarao City las Feb. 16 - 17, 2012	73363	2/15/2012	(4,480.00)				-	1,200.00 Liquidated January 2013
Rabino, Dante									-	(5,680.00) Liquidated January 2013
Ramon Sola	11/6/2012	Purchased of fingerlings for BAO projects	15447	11/6/2012	3,090.00				-	Liquidated January 2013
Reyes, Arnel					(6,405.08)				-	Liquidated January 2013
2. Foreign Travel	None									
3. Special Activities/Projects	none									
Total Aparri Campus					49,785.69	-	-	-	-	
Grand Total					3,533,887.15	-	-	-	1,308,175.05	

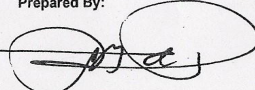
Annex 3-Report on the Aging of Cash Advances
Schedule of Advances to Officers and Employees
As of November 26, 2013
(PRIOR YEARS)

Agency Name: **Cagayan State University**
Agency Code: B4593

Book Title:
Account Title: Advances to Officers and Employees
Account Code: 148

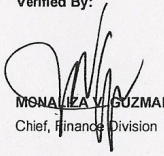
Name	Date CA Granted	Particulars	Reference		Total Amount	Amount Due				Remarks
			Check Number	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	

Prepared By:



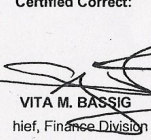
LINDA L. ADSUARA
Head e-NGAS/Bookkeeping

Verified By:



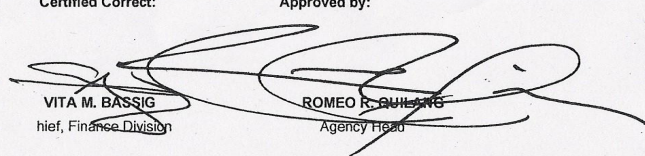
MISAELE Y. GUZMAN
Chief, Finance Division

Certified Correct:



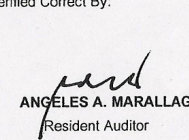
VITA M. BASSIG
Chief, Finance Division

Approved by:



ROMEO R. QUILANG
Agency Head

Verified Correct By:



ANGELES A. MARALLAG
Resident Auditor

*Note: Subject to further
verification (prior and
post-audit of liquidation
reports/Vouchers sent to
Division of ADM, NS, RD
if deficiencies are noted.*

11/28/13